Search the library

What do I enter in the Find box?
To start searching, you must enter either a complete word or a phrase (in quotes) and click a search button.

You can use uppercase or lowercase letters
Searches are not case sensitive. For example, searches for give yourself goosebumps, Give YourSelf GooseBumpS, and GIVE YOURSELF GOOSEBUMPS all return the same results.

You can use wildcards
If you do not know the complete word, or are not sure how to spell it, add an asterisk (*) to the end of what you do know. An asterisk can replace any number of letters at the end of a word. However, the “*” cannot be used as a word’s first or second letter or have any letters after it.

You could use a question mark (?) to replace a single letter. You can use more than one question mark in a word, but it cannot be the first or last letter.

Be aware that Destiny treats some words differently
Destiny ignores certain words, called stop words, in search terms. If you need to include stop words in your search term, switch to the Power tab, enter the term with the stop words, and select Starts with.

Depending on your library’s preference, Destiny also may ignore leading articles such as A, An, Los, The, and Un. You can leave them out of your search term.

If the title begins with an A that is not a leading article, such as A, my name is Ami or G is for Galaxy, put quotation marks around the title.

You can leave out the punctuation
Destiny ignores the punctuation in a search term.
If your search term includes words separated by a punctuation mark such as a dash, double-dash, hyphen, or slash, leave it out. When you leave it out, do not replace the punctuation mark with a space.
For example, if you are trying to find Camp Ghost-Away, enter camp ghostaway.
If you are trying to find Katie.com, enter katiecom.

You can use Boolean operators
You can create a search phrase from several distinct words or terms with Boolean operators between them. These operators—AND, OR, NOT—define the relationship between the words or phrases in your search term. Make sure to enter those using uppercase letters:

- cats AND dogs gives you only the titles that mention both cats and dogs
- cats OR dogs gives you all the titles that mention cats or dogs or both
- cats NOT dogs gives you only the titles about cats that do not mention dogs

Keep in mind that AND narrows a search, giving you fewer results; OR expands a search, giving you more results. Make sure, also, that you do not use OR if you mean NOT.

If you misspell a word
If you misspell a search word, or Destiny cannot find your word, Destiny asks you, Did you mean...?. If Destiny's word is correct—if it is the word you want—click the word to see the search results. If not, click Refine your search and try again.

EXAMPLE
If you type dinosaurs, Destiny asks you, Did you mean "dinosaurs"? Click dinosaurs if that is the word you meant to enter.

How do I know which search button to use?
If you are not sure when or how to use the different search options, see these examples:

Searching by Keyword
Click here for details

Searching for a title
Click here for details

Searching for an author
Click here for details

Searching for a subject
Click here for details

Searching for a series
Click here for details

How do I include One Search?
For One Search to appear in your search results, Destiny must have preset selected databases. See Set Up One Search.
Click here for details

What are stop words?
Click here for details

How are my search results organized?
Click here for details

What if my Search Results list is too long? How do I find just what I want?
Click here for details

What if my Search Results list is too short? How do I find more?
Click here for details

Can I just start over?
To erase your search term and any limiters you have set, just click Reset All next to the Find box.

What do See and See Also mean?
These are cross-references. If your library has them, you may see them when browsing. Your library uses them to point you to the correct term or to more information.

See means that the search term you used is listed under a different name.
For example, if you search for cars, the browse list may show cars See: automobiles. You can click that link to see the listing for automobiles. Next time, just search for automobiles.

See also means that, while your search term is correct, there are other topics containing related or additional information that may be useful to you.
For example, if you search for automobiles, your results could include automobiles See also: Ford automobiles. You can click that link to see books about those.

What are the Top 10?
These are the books that have been checked out the most in the last month. You can click Top 10 to see the list of the top ten titles for your library.
For more information about any of them, click its Details.

How do I look up my old searches?
Click here for details

How do I use my Resource List?
Click here for details
**Search eBooks and audiobooks (non-Follett and Follett)**

Library Manager shows the material type Sound Recording (non-musical) for audiobooks. Destiny Discover

[Click here for instructions]

**Open button**

*Note* In the Elementary interface, the Open button appears in Search Results and in Title Details page.

The Open button for all eBooks and the elimination of No copies in your Search Results makes searching and accessing eBooks easier. The ability to search for and access publisher-hosted content in Destiny without signing in again allows students to access interactive content for classroom activities alongside your other library resources.

**Icon key**

[Click here for details]

**Follett Digital Integration**

After you successfully complete the Follett Digital integration you can:

- access Destiny Discover directly from Destiny when your login to Destiny is authenticated. There is a Destiny Discover button in the left panel in Library Manager > Catalog.

**Destiny v14.5 Help** includes recent product updates. For details, see What's New in Destiny Version 14.5.

**Contact Us**

© 2017 Follett School Solutions, Inc.